

**RFP 21-67553
BUSINESS PROPOSAL
ATTACHMENT E**

INSTRUCTIONS

- Please supply requested information ***in the blue-shaded areas*** and indicate any attachments that have been included.
- Document all attachments with which section and question they pertain to.

2.3.1 General (optional) - Please introduce or summarize any information the Respondent deems relevant or important to the State's successful acquisition of the products and/or services requested in this RFP.

Patriot has performed groundwater monitoring and O&M activities at the Douglas Road Landfill since 2016.

The groundwater sampling events included an inspection of the monitoring well network, water level measurements, sampling, and data validation. During previous monitoring well network inspections, each bladder pump that was designated to the well by the previous contractor was removed to break roots that had grown around the pump and cleaned. Upon completion of the sampling events and data validation, Patriot's project manager has submitted an annual report summarizing the results, data validation analysis and how it compares to previous sampling events and notes any additional tasks that were performed or need to be performed at the site. Additionally, during the previous contract, Patriot oversaw the rehabilitation and redevelopment of four (4) wells for sampling purposes.

O&M activities conducted at the Douglas Road Landfill included monthly inspections, lawn maintenance oversight, landfill compliance sampling, and general maintenance for the landfill. Inspections are performed monthly to ensure the site is in good operating conditions, the fence is still providing proper security and the site is remaining clear of debris and rubbish. During inspections and/or sampling all trash observed on the site is collected by field personnel and properly disposed of offsite. Patriot observed that the landfill cap/cover, landfill perimeter areas, drainage ditches, entrance road and perimeter areas to the wetland treatment system were mowed twice a year, in the spring and the fall. Additionally, a chemical treatment is performed in the spring to control the growth of nuisance plants. At this time, growth around the perimeter fence, trees, and bushes are manually removed. Landfill compliance sampling occurs quarterly and is performed by our staff scientist in accordance with the QAPP and SAP. Upon completion of the sampling event, data validation is performed to ensure the data is usable. Patriot's project manager submits a quarterly report summarizing the results from the sampling event, how it compares to previous sampling events, estimating the total quarterly emissions and notes any additional tasks that were performed or need to be performed at the site.

In 2020, Patriot replaced the flex tubing on all 15-landfill gas (LG) points. After installation, the tubing was checked for signs of leaks. During the September 2020 monthly inspections of the system, no observations of leaks or failures were observed. All points are still in good operating conditions.

Patriot is very familiar with the site and the goals of the project and enjoy working with IDEM to achieving those goals. Patriot's field staff is familiar with the QAPP and SAP requirements, location of all wells and the contamination levels allowing them to get the work done efficiently and correctly. Patriot's project manager and senior project manager are happy to work with IDEM to keep moving towards goal achievement.

2.3.2 Respondent's Company Structure - Please include in this section the legal form of the Respondent's business organization, the state in which formed (accompanied by a certificate of authority), the types of business ventures in which the organization is involved, and a chart of the organization. If the organization includes more than one (1) product division, the division responsible for the development and marketing of the requested products and/or services in the United States must be described in more detail than other

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components of the organization. Please enter your response below and indicate if any attachments are included.

Patriot Engineering and Environmental, Inc. was founded in 1995 and is a privately-owned Indiana Corporation. The company Article of Incorporation has been attached as a certificate of authority for this RFP. Patriot provides professional engineering, testing, and consulting services primarily in the construction industry as our service expertise is relevant to pre-construction. Patriot provides geotechnical engineering, construction materials testing and inspection, and environmental consulting services nationally and internationally. In response to the RFP, the Patriot Environmental Services division will provide services for the Douglas Road Landfill. Development and marketing for the Environmental Services division are at the responsibility of each of the company's nine (9) office locations to lead with accompanied support from the headquarter office and surrounding offices. This is true for all other product/service divisions at Patriot. The firm operates as a cross-functional entity that can market across all offices and locations to provide opportunities for overall company success. Please find attached the Patriot "Inc Articles of Incorporation" as our certificate of authority and the "Patriot Organization" as our chart of the company's organization.

2.3.3 Company Financial Information - This section must include documents to demonstrate the Respondent's financial stability. Examples of acceptable documents include: most recent Dunn & Bradstreet Business Report (preferred) or audited financial statements for the two (2) most recently completed fiscal years. If neither of these can be provided, explain why and include an income statement and balance sheet, for each of the two most recently completed fiscal years.

If the documents being provided by the Respondent are those of a parent or holding company, additional information should be provided for the entity/organization directly responding to this RFP. That additional information should explain the business relationship between the entities and demonstrate the financial stability of the entity/organization which is directly responding to this RFP.

Patriot Engineering and Environmental, Inc. has included our audited financial statements for the two (2) most recently completed fiscal years to demonstrate the firm's financial stability as an attachment for this RFP. Please see Attachment "2020 Patriot Eng Env Inc -Financials" for the full report.

2.3.4 Integrity of Company Structure and Financial Reporting - This section must include a statement indicating that the CEO and/or CFO, of the responding entity/organization, has taken personal responsibility for the thoroughness and correctness of any/all financial information supplied with this proposal. The particular areas of interest to the State in considering corporate responsibility include the following items: separation of audit functions from corporate boards and board members, if any, the manner in which the organization assures board integrity, and the separation of audit functions and consulting services. The State will consider the information offered in this section to determine the responsibility of the Respondent under IC 5-22-16-1(d).

Patriot Engineering and Environmental, Inc. CFO, Richard Kluger, certifies the thoroughness and correctness of all financial information that is supplied within this RFP. The company financial report included as an attachment has been verified.

2.3.5 Contract Terms/Clauses - Please provide the requested information in RFP Section 2.3.5. Indicate the name of the document in the space provided.

Patriot Engineering and Environmental, Inc. agrees to all non-mandatory contract clauses that are included in the RFP and is outlined in the Transmittal Letter.

2.3.6 References - Reference information is captured on **Attachment H**. Respondent should complete the reference information portion of the **Attachment H** which includes the name, address, and telephone

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number of the client facility and the name, title, and phone/fax numbers of a person who may be contacted for further information if the State elects to do so. The rest of Attachment H should be completed by the reference and **emailed DIRECTLY** to the State. The State should receive three (3) Attachment H's from clients for whom the Respondent has provided products and/or services that are the same or similar to those products and/or services requested in this RFP. Attachment H should be submitted to idoareferences@idoa.in.gov. Attachment H should be submitted no more than ten (10) business days after the proposal submission due date listed in Section 1.24 of the RFP. Please provide the customer information for each reference.

Customer 1	
Legal Name of Company or Governmental Entity	Ice Miller LLP
Company Mailing Address	One America Square Suite 2900
Company City, State, Zip	Indianapolis, Indiana 46282
Company Website Address	Icemiller.com
Contact Person	Brent Huber
Contact Title	Partner
Company Telephone Number	317-236-5942
Company Fax Number	317-592-4822
Contact E-mail	Brent.huber@icemiller.com
Industry of Company	Full-Service Law Firm
Customer 2	
Legal Name of Company or Governmental Entity	Republic Services
Company Mailing Address	832 Langsdale Avenue
Company City, State, Zip	Indianapolis, Indiana 46202
Company Website Address	www.republicservices.com
Contact Person	Nathan C. Muller, CHMM
Contact Title	Environmental Manager
Company Telephone Number	317-917-7337
Company Fax Number	
Contact E-mail	nmuller@republicservices.com
Industry of Company	Waste Management
Customer 3	
Legal Name of Company or Governmental Entity	Kroger Gardis & Regas, LLP
Company Mailing Address	111 Monument Circle Suite 900
Company City, State, Zip	Indianapolis, Indiana 46204
Company Website Address	www.kgrlaw.com
Contact Person	Greg P. Cafouros
Contact Title	Partner
Company Telephone Number	317-777-7411
Company Fax Number	317-264-6832
Contact E-mail	gcafouros@kgrlaw.com
Industry of Company	Law Firm

2.3.7 Registration to do Business - Selected out-of-state Respondents providing the products and/or services required by this RFP must be registered to do business within the State by the Indiana Secretary of State and the Indiana Department of Administration, Procurement Division. The address contact information for this office may be found in Section 1.18 of the RFP. This process must be concluded prior to contract

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negotiations with the State. It is the successful Respondent's responsibility to complete the required registration with the Secretary of State. Please indicate the status of registration, if applicable. Please clearly state if you are registered and if not provide an explanation.

Patriot Engineering and Environmental, Inc. is an Indiana based corporation that is registered within the State by the Indiana Secretary of State and the Indiana Department of Administration, Procurement Division. The firm's registration is active and our registration number for the Indiana Secretary of State is 2002010300837.

- 2.3.8 Authorizing Document** - Respondent personnel signing the Transmittal Letter of the proposal must be legally authorized by the organization to commit the organization contractually. This section shall contain proof of such authority. A copy of corporate bylaws or a corporate resolution adopted by the board of directors indicating this authority will fulfill this requirement. Please enter your response below and indicate if any attachments are included.

Patriot Engineering and Environmental, Inc. has attached a copy of our corporate bylaws indicating Douglas B. Zabonick, P.E. (President) is legally authorized to sign the Transmittal Letter by the organization to commit Patriot contractually with the IDOA as outline on page 10, Article VIII Section 1.

- 2.3.9 Subcontractors** - The Respondent is responsible for the performance of any obligations that may result from this RFP and shall not be relieved by the non-performance of any subcontractor. Any Respondent's proposal must identify all subcontractors and describe the contractual relationship between the Respondent and each subcontractor. Either a copy of the executed subcontract or a letter of agreement over the official signature of the firms involved must accompany each proposal.

Any subcontracts entered into by the Respondent must be in compliance with all State statutes and will be subject to the provisions thereof. For each portion of the proposed products or services to be provided by a subcontractor, the technical proposal must include the identification of the functions to be provided by the subcontractor and the subcontractor's related qualifications and experience.

The combined qualifications and experience of the Respondent and any or all subcontractors will be considered in the State's evaluation. The Respondent must furnish information to the State as to the amount of the subcontract, the qualifications of the subcontractor for guaranteeing performance, and any other data that may be required by the State. All subcontracts held by the Respondent must be made available upon request for inspection and examination by appropriate State officials, and such relationships must meet with the approval of the State.

The Respondent must list any subcontractor's name, address and the state in which formed that are proposed to be used in providing the required products or services. The subcontractor's responsibilities under the proposal, anticipated dollar amount for subcontract, the subcontractor's form of organization, and an indication from the subcontractor of a willingness to carry out these responsibilities are to be included for each subcontractor. This assurance in no way relieves the Respondent of any responsibilities in responding to this RFP or in completing the commitments documented in the proposal. The Respondent must indicate which, if any, subcontractors qualify as a Minority, Women, or Veteran Owned Business under IC 4-13-16.5-1 and Executive Order 13-04 and IC 5-22-14-3.5. See Sections 1.21, 1.22 and Attachments A/A1 for Minority, Women, and Veteran Business information.

IVOSB entities (whether a prime or subcontractor) must have a bidder ID. If registered with IDOA, this should have already been provided (as with MWBEs). IVOSBs that are only registered with the Federal Center for Veterans Business Enterprise will need to ensure that they also have a Bidder ID provided by IDOA (please see section 2.3.7, Department of Administration, Procurement Division for details).

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Patriot Engineering and Environmental, Inc. has identified all subcontractors that will be utilized for this RFP and included the corresponding letter of consent between Patriot and the Subcontractor. The letter of consent provides the subcontractor's name, address, state in which formed, responsibilities, the subcontractor's form of organization, and an indication from the subcontractor of willingness to carry out all responsibilities delegated to provide products or services. The subcontractors' products and/or services to be provided by subcontractor are listed in the Technical Proposal Attachment F. Patriot has completed and attached the required MWBE and IVOSB forms A and A1 as well as the accompanied letter of agreement with company letterhead in the corresponding IDOA portal location.

2.3.10 Evidence of Financial Responsibility – Not Applicable

2.3.11 General Information - Each Respondent must enter your company's general information including contact information.

Business Information	
Legal Name of Company	Patriot Engineering and Environmental, Inc.
Federal Identification Number (FIN)	30-0009632
Contact Name	Janna Stathyelich
Contact Title	Indiana Group Environmental Manager
Contact E-mail Address	jstathyelich@patrioteng.com
Company Mailing Address	6150 E 75 th Street
Company City, State, Zip	Indianapolis, IN 46250
Company Telephone Number	317-576-8058
Company Fax Number	317-576-1965
Company Website Address	www.patrioteng.com
Federal Tax Identification Number (FTIN)	30-0009632
Number of Employees (company)	181
Years of Experience	26
Number of U.S. Offices	9
Year Indiana Office Established (if applicable)	1995
Parent Company (if applicable)	
Revenues (\$MM, previous year)	\$18M
Revenues (\$MM, 2 years prior)	\$19M
% Of Revenue from Indiana customers	74.5%

- a. Does your Company have a formal disaster recovery plan? Please provide a yes/no response. If no, please provide an explanation of any alternative solution your company has to offer. If yes, please note and include as an attachment.

Patriot Engineering and Environmental, Inc. does not have formal written disaster recovery plan as most, if not all, data is stored on a cloud storage system. To offer additional support in recovery, Patriot partners with an Indianapolis based technology support company that manages data solutions and back up recovery through a paid subscription the company maintains.

- b. What is your company's technology and process for securing any State information that is maintained within your company?

Patriot stores project and sensitive materials in a cloud-based storage system that provides technology backup. Securing sensitive documentation such as State information and materials is maintained by

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additional restrictions to who has access to the files and able to modify them.

2.3.12 Experience Serving State Governments - Please provide a brief description of your company's experience in serving state governments and/or quasi-governmental accounts.

Patriot is a pre-approved vendor holding contracts under the Indiana Finance Authority (IFA) Petroleum Orphan Site Initiative (POSI). The program manages the removal of underground storage tanks from abandoned petroleum sites, and the associated remedial cleanup after. The contracts are awarded on a competitive bid process from RFPs sent to select bidders and must meet technical merit performance criteria. Contracts routinely range from \$100,000 to \$200,000, with durations of performance from 2 to 4 years each. Remedial workplans also vary from dig and haul of impacted soil to injections of bio-substrates to reduce soil source area and ground water plumes. Strict management of budget and time is monitored by the agency to stay within funding limits.

Patriot has also worked with numerous city and county redevelopment agencies through the IFA Brownfields program to remediate or rehabilitate derelict properties for beneficial reuse to a community. Grant funding for the work can have requirements to utilize local subcontractors or XBE vendors as part of the vendor selection process.

Patriot currently holds numerous contracts with the Indiana Department of Transportation (INDOT) for Geotechnical Engineering services, with sub-tasks of providing environmental on-call or task specific services. Patriot has been involved in all sections of the I-69 development, including the current corridor between Martinsville and Indianapolis.

2.3.13 Experience Serving Similar Clients - Please describe your company's experience in serving customers of a similar size to the State with similar scope. Please provide specific clients and detailed examples.

Patriot Engineering and Environmental, Inc. was awarded the current contract for services at the Douglas Road Landfill in 2016. Since that time, Patriot has performed all aspects of the previous and the current proposed scope. With that, Patriot is very familiar with the tasks associated with the various sampling streams and the reporting requirements to the agency. The systems that are in place have already been maintained by Patriot, therefore the costs and level of effort for continued maintenance and nominal performance can be forecast and managed. The regulatory agencies are also familiar with Patriot key personnel, and have a working professional relationship established. Communication of site information can be relayed with minimal disruption. With the aforementioned history, Patriot is well suited to have the ability to establish realistic level of effort and budgetary estimates for the performance of this contract.

2.3.14 Indiana Preferences – Pursuant to IC 5-22-15-7, Respondent may claim only one (1) preference. For the purposes of this RFP, this limitation to claiming one (1) preference applies to Respondent's ability to claim eligibility for Buy Indiana points. Respondent must clearly indicate which preference(s) they intend to claim. **Additionally, the Respondent's Buy Indiana status must be finalized when the RFP response is submitted to the State.**

Approval will be system generated and sent to the point of contact email address provided within the Bidder Registration profile. This is to be attached as a screen shot (copied /pasted) for response evaluation.

Buy Indiana

Refer to Section 2.7 for additional information.

Indicate which preference(s), if any, Respondent intends to claim.

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Not applicable.

2.3.15 Payment – Not applicable.